

**NOTICE OF ANNUAL GENERAL MEETING TO BE HELD AT  
Beacon of Light, Stadium of Light, Sunderland SR5 1SU**



**Dear Netball North-East Member**

Please find enclosed notification of the North East Regional Netball Management Board Annual General Meeting to be held at **Beacon of Light, Stadium of Light, Sunderland SR5 1SU** on Sunday 16<sup>th</sup> September at 5pm.

Enclosed with this information you will find:

- (1) Notification of Annual General meeting and Voting Arrangements
- (2) Annual General Meeting Agenda
- (3) Minutes from NE AGM 2017

An additional document detailing the vacancies and nomination processes for the North East Regional Management Board are available on [www.northeastnetball.co.uk](http://www.northeastnetball.co.uk) or by contacting the North East Regional Office on [north.east@englandnetball.co.uk](mailto:north.east@englandnetball.co.uk)

(1)

## **NOTICE OF ANNUAL GENERAL MEETING TO BE HELD AT**

**Beacon of Light, Stadium of Light, Sunderland SR5 1SU on Sunday 16th September at 5pm.**

Notice is given to the following Members of the North East Regional Netball Association, who may appoint a representative to attend, speak and vote on their behalf:

**1. A CLUB**

**2. A COUNTY ASSOCIATION** of the North East Region, which is an association of Clubs affiliated to the County and The North East Region.

**3. SCHOOLS** or full time educational establishments for pupils under 19 years of age who pay the schools affiliation fee and affiliate to The County & North East Region.

### **Voting at the Annual General Meeting**

- Each Club may appoint a representative who is a Registered Participant member of that club to speak and vote on its behalf.
- Each County association may be represented by the chairman or accredited deputy to speak and vote on its behalf.
- Each school may appoint a representative who must be in current employment at the schools represented to speak and vote on its behalf.

In the event of an equality of votes the Chairman of the Meeting shall have a casting vote.

### **Quorum**

No business shall be transacted at the Annual General Meeting unless a quorum is present (5 Voting Members).

### **Voting**

Voting will normally be a show of hands. In calculating a majority only votes cast will be included in the calculations i.e. abstentions will not be included.

## (2) Agenda

North East AGM Agenda Beacon of Light, Stadium of Light, Sunderland SR5 1SU on Sunday 16th September at 5pm.

### 1) Welcome

### 2) Apologies for absence

### 3) Minutes

To confirm the minutes of the Annual General Meeting held in 2017

### 4) Reports

### 5) Changes to constitution

### 6) Elections

To conduct elections for the position of North East Regional Chair on the North East Regional Management Board. Please see appendix A for details of Nominees for the position

### 7) Appointment of Auditor

To appoint an auditor of accounts for the 2017-2018 season

### 8) To set the affiliation fees for the 2019-2020 Season

To set affiliation fees for the following categories

1. Registered Participant
2. Registered Participant aged 18 years and under on the 1st of September in the year of membership
3. Young Person aged 14 years and under on the 1st of September in the year of membership
4. Young Person aged 11 years and under on the 1st of September in the year of membership
5. Middle/Secondary School
6. College/University
7. Taster Rate affiliation categories

(3) Minutes from North East Region AGM in 2017

<b>Minutes of the : North East Regional Management Board Meeting</b>			
Date/Time	1/10/2017	Location	Gateshead College, Gateshead
Attendees	Initials	Representing	
Lolla Daniel	LD		
Rachel Barr	RB		
Julie Kimber	JK	North Durham	
Pat Percy	PP	T&W	
Deborah Percy	DP	Riverside	
Geraldine Williams	GW	Grangetown	
Sharon Scott	SS	SD&C	
Rachel Cassidy	RC	Seatonians	
Joan Campbell	JC	Northumberland	

Apologies	Initials	
Jo Macleod	JM	
Paul Grylls	PG	
Gill Roddam	GR	
Anne Marie Wade	AMW	

Circulation List
Attendees
Minutes completed:
Sent to Chair for approval:

Ref	Discussion / Action / Decision / Resolution
1.0	<p><b>Welcome</b> LD welcomed everybody to the AGM and explained that there were 7 voting members present.</p>

**2.0****Minutes of last meeting**

**2.1** LD asked for members to confirm that the minutes from the last meeting were a true record of events. Minutes proposed by PP and seconded by DP

It was noted that the accounts for period 2015-2016 were audited and presented to members at the EGM that took place on 7<sup>th</sup> October 2016.

**3.0****Reports**

**3.1** LD shared that all the reports were available on Google Docs for all to look at, this was a regional effort to go green

**3.2 Chairs Report (LD).** *Please see online full report.*

LD thanked the region for giving her the opportunity as interim Chairperson.

LD reported on the achievements across the four counties in the region during the 2016-2017 seasons.

LD took the opportunity to thank Helen Emmerson, Liz Barton-Jones (vice-chair) and Barbara Brown (Performance Lead) for their contribution to region and specifically to the RMB.

LD closed with a final thank you for to all our volunteers for all their work, good luck for next season.

**3.3 Comms and Marketing Report (JM).** *Please see online full report.*

**3.4 Coaching Report (RC)** – Please see online full report.

Regional League has been restructured following feedback from clubs; RC also adds that Junior Regional League has returned back to one division with 8 teams.

RC shares that sport central are the preferred venue by umpires for regional.

RC thanked Marie Ewing and Beth Charlton for all their hard work and support in the previous season.

LD thanked RC for all her hard work so far and for stepping up to fill this role

**3.4 Officiating Report (SS).** *Please see online full report.*

SS provides full report covering each of the four counties and region. With a special mention to Michelle Birtwhistle on achieving her A ward earlier this year.

**3.5 Technical Officials Workshop – PP** *Please see online full report.*

**3.6 Coaching Report – GW** *Please see online full report.*

GW shares her coaching report with it being an exciting time for coaching with new ideas coming to the table, which the TSG will look to roll out over the season.

**3.7 Performance Report** – no information

**3.8 Regional Manager** – no information

**3.9 Business and Finance TSG Report (PG).** *Please see online full report.*

LD has presented the accounts on PG behalf

Discussion held around the EN staff monies in the regional account. SS has asked for clarification around this.

LD will raise this question in further discussion at the RMB

**5.0 Accounts (PP).** Please see attached

Following PG report and proposal the accounts will be audited and presented at the EGM in October. Date to follow

<b>4.0</b>	<p><b>Appointment of Auditor (PG)</b></p> <p><b>Auditor for the 2016-2017 accounts will be Anderson Barracliff.</b></p> <p>SS to nominate and PP seconded – vote carried</p>
<b>5.0</b>	<p><b>Elections</b></p> <p><b>5.1</b> LD to be elected onto the board as chair having stepped up as interim chair following Liz's resignation DP nominated, JK seconded – vote carried</p> <p><b>5.2</b> Competitions TSG Lead – It is proposed the RC will fill this position after stepping in to cover DP nominated JC seconded – vote carried</p> <p><b>5.3</b> Officiating TSG lead – SS PP nominated JK seconded – vote carried</p>
<b>6.0</b>	<p><b>Set affiliation fees for 18-19 Season (ALL)</b></p> <p>Affiliation fees (2017-2018 season)</p> <p><b>6.1</b> Affiliation rates to remain the same for the upcoming year following the increase from England Netball following the funding cut</p> <p><b>6.2</b> LD held a discussion on item 12.1 (A) in the Regional Constitution - LD clarifies the rule, and asks shall we seek amendment SS proposes &amp; GW to 2nd – vote carried</p>
<b>7.0</b>	<p>The 2018 AGM will take place in September 2018</p> <p>AOB None</p> <p><b>Meeting closed at 11.15am on 1st October</b></p>

**Action log:**

LD	12.1 Regional Constitution - Clarification on this point - review at RMB with view to amend prior to EGM/AGM	ASAP	
PG	4.0 Send accounts to be audited	ASAP	
LD	Set date of EGM to present accounts	ASAP	