**NOTICE OF ANNUAL GENERAL MEETING TO BE HELD**

**Virtually on Sunday the 29th of November 2020 at 5:00 pm**

Please find enclosed notification of the North East Regional Netball Management Board Annual General Meeting to be held virtually at 5:00 pm on Sunday the 29th of November 2020.

Enclosed with this information, you will find:

1. Notification of Annual General Meeting and Voting Arrangements
2. Annual General Meeting Agenda

**Notice**

* Notice is given to the following **Voting Members** of the North East Regional Netball Association, who may appoint a representative to attend, speak and vote on their behalf as per clause 3.2 in our constitution

1. Each County Netball Association situated within the Regional boundaries;
2. All clubs and Young Person groups affiliated as first claim to the Regional Association *(for the avoidance of doubt this is* ***primary*** *membership on ENgage)*
3. All affiliated schools paying the school's membership fee to England Netball

* Notice is also given to all registered participants of Netball North East that will be entitled to attend and speak, but not vote.

**Voting at the Annual General Meeting**

* Members intending to attend, and vote needs to pre-register to allow the check of eligibility at ***netballnortheast.rc@gmail.com***
* Each club may appoint a representative who is a Registered Participant member of that club to speak and vote on its behalf.
* Each County association may be represented by the chairman or accredited deputy to speak and vote on its behalf.
* Each school may appoint a representative who must be in current employment at the school represented to speak and vote on its behalf.
* In the event of an equality of votes, the Chairperson of the Meeting shall have a casting vote.

**Quorum**

No business shall be transacted at a General Meeting unless a quorum is present (5 Voting Members).

**Voting**

Voting will be by a show of hands. In calculating a majority, only votes cast will be included in the calculations, i.e. abstentions will not be included. Five (5) votes don't need to be cast for a quorum to be reached, only that five (5) votes are available to be cast by representatives' present. A quorum can also be achieved through proxy votes being submitted to the regional chairperson by the relevant voting member by 17h00 on Friday 27th of November 2020.

**Agenda**

1. Welcome by Chairperson and apologies for absence
2. Approve the minutes of 2019 AGM,
3. Receive Annual Reports,
4. Adopt the independently reviewed Statement of Accounts,
5. Consider the proposed amendments to the current constitution put forward by the RMB,
6. Agree on the membership fees for each membership category.

To allow for a constructive and efficient meeting, the following documents will be available on the website 14 days before the meeting (15th of November) -

1. Annual reports
2. The Statement of Accounts
3. Revised Constitution